

# Principles of Project Management



## Overview:

This practical 2-day seminar introduces delegates to cutting-edge ideas and hard-won wisdom of leading experts in project management. Learn the tools needed to manage even the most complex project.

## Benefits of completing this course:

- Understand Project Management terminology
- Learn to set project rules
- Develop Project Planning techniques
- Effectively Manage people in projects
- Control project processes and reporting

## Audience:

Project Managers and project team members.

## Learning Outcomes:

- Coordinate a team by getting everyone to agree on the objectives and schedules
- Set a realistic schedule and budget projections
- Better manage the expectations
- Navigate complex project anagement issues;
- Brief descriptions of key concepts
- Tips on real-world applications
- Compact case studies
- Gain sought-after project management skills

Live-Online

In-house

• Tips on how to avoid pitfalls.







## Certificate:

Certificate of Attendance

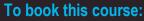
## Competencies:

- Communication
- Team leadership
- Decision making
- Problem Solving
- Budget & Financal reporting
- Report writing
- Negotiation skills
- Planning and scheduling
- Risk management

#### **Delivery Options**

Public Schedule

**Group Training** 



Call: **1300-2GO-CTS** Web: www.ctstraining.com.au

Email: info@ctstraining.com.au

#### Competencies:

**BSB41513: Certificate IV in Project Management Practice** BSBPMG410A- Apply Project Time Management Techniques BSBPMG409A- Apply Project Scope-Management Techniques

Corporate Training Solutions Australia 111 Eagle Street, Brisbane Q 4000



## Principles of Project Management

Topics covered ...

#### 📕 Project Management

- Cost-Schedule-Quality Equilibrium
- Project Management Functions
- Project Life Cycles
- Organising a Project
- Project Manage Methodologies -PMBOK, PRINCE2, AGILE

#### Project Stakeholders

- Stakeholder Roles
- Project Manager, Project Team
- Management/Sponsor and the Customer

#### Setting Project Rules

- Project Rules
- Statement of Work
- Responsibility Matrix
- Creating a Communication Plan

#### Planning the Process

- Identifying Risks
- Developing Response Strategies
- Control

#### 🖣 Work Breakdown Structure

- Building a work breakdown structure
- Criteria for successful work breakdown structure
- Planning for Quality
- Contractors or Vendors and work breakdown structure

Live-Online

In-house

#### Realistic Scheduling

- Identifying Task Relationships
- Estimate Work Packages
- Calculate initial schedule
- Assign and level resources

#### Accurate Estimating

- Estimating Fundamentals and techniques
- Building detailed budget estimates
- Generating a cashflow schedule

#### **Delivery Options**

#### To book this course:





#### Competencies:

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#### Balancing the Project

- Estimating Fundamentals and techniques
- Building detailed budget estimates
- Generating a cashflow schedule

### Controlling the Project

- Project Communication
- Control Documents
- Change Management Process
- Close-out Reporting

#### Measuring the Project

- Schedule performance
- Cost performance
- Earned Value reporting
- Cost and Schedule Baselines
- Corrective Action

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