

Principles of Project Management



Overview:

This practical 2-day seminar introduces delegates to cutting-edge ideas and hard-won wisdom of leading experts in project management. Learn the tools needed to manage even the most complex project.



Benefits of completing this course:

- Understand Project Management terminology
- Learn to set project rules
- Develop Project Planning techniques
- Effectively Manage people in projects
- Control project processes and reporting



Audience:

Project Managers and project team members.



Learning Outcomes:

- Coordinate a team by getting everyone to agree on the objectives and schedules
- Set a realistic schedule and budget projections
- Better manage the expectations
- Navigate complex project anagement issues;
- Brief descriptions of key concepts
- Tips on real-world applications
- Compact case studies
- Gain sought-after project management skills
- Tips on how to avoid pitfalls.



Delivery:

Workshop



Course duration:



Certificate:

Certificate of Attendance



Competencies:

- Communication
- Team leadership
- Decision making
- Problem Solving
- Budget & Financial reporting
- Report writing
- Negotiation skills
- Planning and scheduling
- Risk management

Delivery Options



Public Schedule



Live-Online



Group Training



In-house

To book this course:

Call: **1300-2GO-CTS**

Web: www.ctstraining.com.au

Email: info@ctstraining.com.au

Competencies:

BSB41513: Certificate IV in Project Management Practice
BSBPMG410A- Apply Project Time Management Techniques
BSBPMG409A- Apply Project Scope-Management Techniques

Principles of Project Management

Topics covered ...



Project Management

- Cost-Schedule-Quality Equilibrium
- Project Management Functions
- Project Life Cycles
- Organising a Project
- Project Management Methodologies
-PMBOK, PRINCE2, AGILE

Project Stakeholders

- Stakeholder Roles
- Project Manager, Project Team
- Management/Sponsor and the Customer

Setting Project Rules

- Project Rules
- Statement of Work
- Responsibility Matrix
- Creating a Communication Plan

Planning the Process

- Identifying Risks
- Developing Response Strategies
- Control

Work Breakdown Structure

- Building a work breakdown structure
- Criteria for successful work breakdown structure
- Planning for Quality
- Contractors or Vendors and work breakdown structure

Realistic Scheduling

- Identifying Task Relationships
- Estimate Work Packages
- Calculate initial schedule
- Assign and level resources

Accurate Estimating

- Estimating Fundamentals and techniques
- Building detailed budget estimates
- Generating a cashflow schedule

Balancing the Project

- Estimating Fundamentals and techniques
- Building detailed budget estimates
- Generating a cashflow schedule

Controlling the Project

- Project Communication
- Control Documents
- Change Management Process
- Close-out Reporting

Measuring the Project

- Schedule performance
- Cost performance
- Earned Value reporting
- Cost and Schedule Baselines
- Corrective Action

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